

DEPARTMENT OF OTOLARYNGOLOGY – HEAD AND NECK SURGERY

OTOLARYNGOLOGY – HEAD & NECK SURGEON – ADMINISTRATOR

General Description	Members with major administrative responsibilities that occupy at least half of their time.
Time Distribution	50% or more administration Balance in clinical, teaching, research
Administrative	Senior administrative responsibilities at the Departmental or Faculty level

University of Toronto Policies and Procedures

The Otolaryngology – Head and Neck Surgeon – Administrator will be governed by the terms of the Procedures Manual for Clinical Faculty (<http://www.utoronto.ca/govcncl/pap/policies/clinical.pdf>). This includes access to: (1) the Academic Clinical Tribunal for issues arising from an actual or apprehended breach of academic freedom where the matter has not been resolved to the satisfaction of the complainant by the practice plan or Hospital, and (2) the Clinical Faculty Grievance Review Panel for binding resolution of those disputes where it is alleged that the Otolaryngology – Head and Neck Surgeon – Administrator appointed under the Policy on Appointment of Academic Administrators acting in his/her University capacity failed to follow applicable University policies or procedures. It is acknowledged that the Clinical Relations Committee of the Faculty of Medicine may, from time-to-time, make recommendations to revise clinical faculty policies and procedures.